



CHILDREN'S  
discovery center

 (843) 388-6700

 1110 Venning Road  
Mount Pleasant, South Carolina 29464

 [ChildrensDiscoveryCenterSC.com](http://ChildrensDiscoveryCenterSC.com)

2021-2022 Calendar	
September 6, 2021	Labor Day- <i>School Closed</i>
October 11, 2021	Professional Development- <i>School Closed</i>
November 25-26, 2021	Thanksgiving Break- <i>School Closed</i>
December 23-27, 2021	Christmas Break- <i>School Closed</i>
December 31, 2021	New Year's Eve- <i>School Closed</i>
January 17, 2022	Martin Luther King Day- <i>School Closed</i>
April 14-15, 2022	Easter Break- <i>School Closed</i>
May 30, 2022	Memorial Day, <i>School Closed</i>
July 4, 2022	Independence Day, <i>School Closed</i>

where education begins with discovery



## 2021 - 2022 Semi-Monthly Tuition Schedule

TUITION DUE DATE	CLASS DATES	SCHEDULE NOTES
August 1	August 1 - 14	
August 15	August 15 - 31	
September 1	September 1 - 14	School Closed - LABOR DAY: September 6
September 15	September 15 - 30	
October 1	October 1 - 14	School Closed - IN-SERVICE TRAINING DAY: October 11
October 15	October 15 - 31	
November 1	November 1 - 14	
November 15	November 15 - 30	School Closed - THANKSGIVING: November 25 - 26
December 1	December 1 - 14	
December 15	December 15 - 31	School Closed - CHRISTMAS BREAK: December 23-27 School Closed - NEW YEAR'S EVE: December 31
January 1	January 1 - 14	
January 15	January 15 - 31	School Closed - Martin Luther King Day: January 17
February 1	February 1 - 14	
February 15	February 15 - 29	
March 1	March 1 - 14	
March 15	March 15 - 31	
April 1	April 1 - 14	School Closed - EASTER BREAK: April 14
April 15	April 15 - 30	School Closed - EASTER BREAK: April 15
May 1	May 1 - 14	
May 15	May 15 - 31	School Closed - MEMORIAL DAY: May 30
June 1	June 1 - 14	
June 15	June 15 - 30	
July 1	July 1 - 14	School Closed - INDEPENDENCE DAY: July 4
July 15	July 15 - 31	

\*Methods of payment: Credit Cards or Tuition Express • Additional fees may apply.

\*If a tuition due date falls on a weekend or holiday, tuition payment will be due/processed on the following business day.



## 2021-2022 Monthly Tuition Schedule

TUITION DUE DATE	CLASS DATES	SCHEDULE NOTES
August 1	August	
September 1	September	School Closed - LABOR DAY: September 6
October 1	October	School Closed -IN-SERVICE TRAINING DAY: October 11
November 1	November	School Closed -THANKSGIVING: November 25-26
December 1	December	School Closed - CHRISTMAS BREAK: December 23-27 School Closed - NEW YEAR'S EVE: December 31
January 1	January	School Closed - Martin Luther King Day: January 17
February 1	February	
March 1	March	
April 1	April	School Closed - EASTER BREAK: April 14-15
May 1	May	School Closed - MEMORIAL DAY: May 30
June 1	June	

\*Methods of payment: Credit Cards or Tuition Express • Additional fees may apply.

\*If a tuition due date falls on a weekend or holiday, tuition payment will be due/processed on the following business day.



## Tuition Express

Children's Discovery Center offers you the option of paying your tuition through automatic withdrawal from your bank account. This automatic payment will be a pre-authorized agreement with you, the parent, authorizing Children's Discovery Center to electronically withdraw from your checking or savings account your tuition on a semi-monthly or monthly basis. We will only be accepting automatic payment through your bank account (no credit cards).

We will need the following information from you along with a voided check or bank letter stating your account number and routing number (no deposit slips can be accepted) to set up the automatic payment.

Primary Parent Name: \_\_\_\_\_ Center: \_\_\_\_\_

Account Holder Name (if other than primary parent): \_\_\_\_\_

Bank Name: \_\_\_\_\_

Checking or  Savings

Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

(the routing number is listed first on your check followed by your account number)

PLEASE NOTE: A separate Electronic Funds Transfer Authorization Form MUST be completed. (CHECK ONE BELOW)

\_\_\_\_ I have previously completed the  Tuition Express Electronic Funds Transfer Authorization, and my banking information remains the same as last school year.

\_\_\_\_ I am  a new enrollee  a returning enrollee, whose banking information has changed since last year. As such, I am submitting a completed Tuition Express Automatic Payment Authorization with a voided personal check.

If you are a semi-monthly paying parent, the transfer date will be the end of the day on the payment due date (1st & 15th) per the semi-monthly tuition schedule. If you are a monthly paying parent, the transfer date will be the 1st day of the month for which services are rendered. If the due date of any payment falls on a weekend or holiday, the transfer date will be the next business day. If the automatic payment is rejected, you will be charged a \$30 fee and you will need to pay the balance by credit card (a 2.5% processing fee applies).

I, \_\_\_\_\_, authorize Children's Discovery Center to withdraw sufficient funds from the checking/savings account listed above to pay my child(ren)'s tuition as agreed upon in the parent/guardian contract. I understand that any balance on my account will be included in the automatic deduction of my bank account. I also understand that per my parent/guardian contract, any additional hours/days are to be paid for the week they are taken. If I pay semi-monthly, these additional charges will be deducted along with my normal semi-monthly tuition and if I pay monthly, these additional charges will be deducted on the next payment due date after the additional time is used. I also understand that if my bank denies the transaction for any reason I will be charged a fee of \$30.

Primary Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_



## What is Tuition Express?

Tuition Express is the premier payment processing service in the childcare industry. As one of the many benefits offered by Tuition Express, parents have the ability to receive their payment receipts via email. TuitionExpress.com keeps parents in touch with their childcare center and their personal finances. Here are some of the features of TuitionExpress.com:

- Receive all your Payment Receipts via email.
- Email notification of all Non Sufficient Fund (NSF) items or Declined Credit Card transactions.
- View and print Transaction History reports.
- Regenerate past email payment notifications.
- All receipts are Flexible Spending Account qualified (provided center has submitted required data).
- Easy access to change email address to which notifications are sent.

### HOW TO REGISTER AT TUITIONEXPRESS.COM

- Your childcare provider will issue you a unique Tuition Express ID number.
- Go to [www.tuitionexpress.com](http://www.tuitionexpress.com) and click on "My Account".
- Click the "Click here to Register" link to begin the account set up.
- Enter the Tuition Express ID number and the Last 4 digits of your bank or credit card account number.
- Create a username and password
- Type in your email address and check the box "Receive Notification"
- Click "Submit". When you receive an email from Tuition Express, click on the link to confirm your email address.



## What is Tuition Express?

### FACTS ABOUT AUTOMATIC PAYMENTS

- Automatic Payments have been around for more than 30 years and use the same network as Automatic Deposits. More than 2 billion transactions a year are made via Automatic Payment.
- Each Automatic Payment is deducted from your account on the due date of each payment cycle so it is easy to track.
- Automatic Payments are confidential transactions. Just one or two people see them. In contrast, checks pass through three to nine hands as they are processed and have all the information available for a criminal to steal your identity.
- Automatic Payments help you maintain a good credit rating because bills are paid on time, every time.
- Record keeping is easy. Each bill paid automatically from your checking account or credit card is listed on your monthly statement.
- Consumers who use Automatic Payment are protected by the Electronic Funds Transfer Act of 1978, known as Federal Regulation E. [www.hankersonlinc.com/re~05/205.html](http://www.hankersonlinc.com/re~05/205.html)
- Automatic Payment saves you money. It costs consumers close to \$100 a year in time and Automatic costs, such as postage, to pay bills by check instead of using Automatic Payment.
- Automatic Payments are great for travelers - since bills are paid automatically, you do not have to worry about them when you are out of town.